

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, MAY 12, 2009**

A Regular Meeting of the For Meade City Commission was held on Tuesday, May 12, 2009 at the City Hall Commission Chambers, 8 West Broadway, and Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Elliott.

2. ROLL CALL:

Mayor	Bob Elliott	Present
Vice Mayor	Maurice Nelson	Present
Commissioner	Melony Bell	Present
Commissioner	Rick Cochran	Present
Commissioner	Jim Watts	Present
City Manager	Fred Hilliard	Present
Assistant to City Manager	Deena Ware	Present
City Attorney	Tom Cloud	Absent*
Deputy City Clerk	Phyllis Kirk	Present

*Attorney Heather Ramos, Gray Robinson, substituted for City Attorney, Tom Cloud.

Also present were: Polk County Sheriff's Officer, Sergeant Casey Riley, Finance Director, Mel Parker, Code Enforcement Officer, Mary Jo Russell, Customer Service Supervisor, Trevor Moseley and Director of Public Works, Frank Curlee

3. INVOCATION AND PLEDGE TO THE FLAG:

Vice Mayor Nelson led the invocation and Pledge of Allegiance to the Flag.

4. APPROVAL OF AGENDA/MINUTES:

A. Minutes:

Motion by Commissioner Watts, seconded by Commissioner Nelson to adopt the minutes of the Trustees Meeting and Regular Commission Meeting, April 14, 2009 with a correction made to Regular Commission Meeting minutes by marking Commissioner Cochran present. Motion carried with all yeas.

B. Additions/Deletions:

None

5. PRESENTATIONS/AWARDS/REPORTS:

A. It's In Our Hands 2010 Census Partner Proclamation

Mayor Elliott read the title to the Census Proclamation and presented it to Deena Ware, Chairman of the 2010 Census Partnership.

B. Report from the Fort Meade Chamber of Commerce Director, Regina Cino

Regina Cino, Director reported that the Chamber will have a luncheon at City Mobile Home Park's Recreation Hall on June 16, 2009. A ribbon cutting ceremony will be held in the future for Heritage Park. The Chamber's golf outing held in April raised over \$3,000.00 for the Chamber.

6. PUBLIC FORUM:

Citizen comments for items not on the agenda (3 Minute maximum length).

Mr. Cliff Maker, Board Member of the Middle – Senior High School Booster Club, 300 S. Washington Avenue, Fort Meade announced the upcoming football schedule to the Commission.

7. ORDINANCES AND PUBLIC HEARINGS:

A. Attorney Heather Ramos read the title for Ordinance 09-06 – 2nd Reading

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA;
AMENDING CHAPTER 2, ARTICLE II, FINANCE, SECTION 2-16,
OF THE CODE OF ORDINANCES, CITY OF FORT MEADE,
FLORIDA, INVESTMENT OF SURPLUS FUNDS, BY AMENDING
SECTION 2-16(c); PROVIDING AN AMENDED INVESTMENT
POLICY FOR THE CITY OF FORT MEADE; PROVIDING FOR
SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

Motion Bell, seconded Watts to accept Ordinance 09-06 as presented on second reading.

Mayor Elliott opened and closed the public hearing as there were no public comments.

Motion passed with all yeas.

8. OLD BUSINESS

None

9. NEW BUSINESS

A. Resolution 09-06, Adopting City of Fort Meade's EAR for the City's Comprehensive Plan

Bettina Coleman, Central Florida Regional Planning Commission reviewed the City's Evaluation and Appraisal Report for the Commission as follows:

- Population
 - Annexation
 - Land Use
 - Infrastructure & Levels of Service
 - Financial Feasibility
- Changes to State & Regional Requirements and Plans

Ms. Coleman stated that following adoption by the City Commission, the EAR will be transmitted to the Department of Community Affairs (DCA) for compliance with statutory requirements.

Attorney Ramos read **Resolution 09-06** by title only.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT MEADE, FLORIDA ADOPTING THE EVALUATION AND APPRAISAL REPORT FOR THE CITY OF FORT MEADE COMPREHENSIVE PLAN STATING THE INTENT OF THE COMMISSION TO AMEND THE COMPREHENSIVE PLAN BASED UPON RECOMMENDATIONS CONTAINED IN THE REPORT; AND APPROVING THE TRANSMITTAL OF THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS IN ACCORDANCE WITH SECTION 163.3191, FLORIDA STATUTES.

**Motion Watts, Seconded Nelson to adopt Resolution 09-04 as read.
Motion carried with all yeas.**

B. Resolution 09-07, Approving the Extension of the Maturity Date of the City of Fort Meade Utility System Revenue Bond Anticipation Notes

Attorney Ramos read **Resolution 09-07** by title only.

A RESOLUTION APPROVING THE EXTENSION OF THE MATURITY DATE OF THE CITY OF FORT MEADE, FLORIDA UTILITY SYSTEM REVENUE BOND ANTICIPATION NOTES, SERIES 2007; AUTHORIZING THE EXECUTION OF DOCUMENTS RELATED THERETO; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; AND SETTING FORTH THE EFFECTIVE DATE OF THIS RESOLUTION.

**Motion Watts, Seconded Nelson to adopt Resolution 09-07 as read.
Motion carried with all yeas.**

C. Storm Water Master Plan for the city of Fort Meade

City Manager, Fred Hilliard explained that the City needs Commission approval to submit an application to the State Revolving Funds (SRF) Florida Department of Environmental Protection (FDEP) to obtain funding assistance to plan, design and construct various stormwater improvement projects within the city. State assistance will allow the City to prepare a Stormwater Facilities Report (Master Plan) identifying potential deficiencies and corrective actions needed throughout the community. The Stormwater Master Plan will be used by the City to secure additional state and federal funding to enhance the treatment of stormwater, improve the quality of runoff, help prevent flooding and help protect the quality of local surface water bodies such as Peace River.

Mr. Steve Elias, Engineer with Envisors Consulting Civil & Environmental Engineers, Winter Haven, Florida stated that there are several areas in the City that do not have stormwater management and this would be a way to identify those areas and come up with a plan to fix them. Included with the Request for Inclusion Application is an Attachment A which identifies multiple locations in the City that currently have drainage problems as follows.

- Stormwater pond in the NE section of the City
- N. French Avenue from Langford Street to 1st Street
- N. 6th Street from U.S. 17 to Edgewood Drive
- N. 4th Street from Cleveland Avenue to Church Avenue
- Intersections of N. 9th Street with Oak Avenue, Cleveland Avenue, and Clermont
- The intersection of N. 8th Street and Oak Avenue
- N. 5th Street from Perry Avenue to Church Avenue
- N. Seminole Avenue from 4th Street to 3rd Street
- N. 4th Street from Tecumseh Avenue to Seminole Avenue
- N. Cherry Lane from 3rd Street to 2nd Street
- S. Dixon Avenue from orange Avenue to Houston Avenue
- S. 7th Street from orange Avenue to Perry Avenue
- S. 8th Street from Lanier Avenue to Oak Avenue

- S. Railroad Avenue from 3rd Street to 9th Street
- S. French Avenue from 4th Street to 3rd Street
- S. 3rd Street from Seminole Avenue to French Avenue

Motion Watts, seconded Bell approving submittal of the Request for Inclusion Application to the Florida Department of Environmental Protection, Bureau of Water Facilities Funding with Envisors, LLC as the City's consultant.

Motion carried with all yeas.

D. Florida Department of Transportation (LAP) Local Agency Program Agreement

City Manager, Fred Hilliard explained that the City is seeking Commission's approval to submit application for becoming certified in order to obtain Federal Highway Administration funding. Envisor's will submit the application and work with the City on obtaining these funds at no cost to the City.

Resolution 09-09 by title only

A RESOLUTION OF THE CITY OF FORT MEADE, FLORIDA, ENDORSING THE USE OF LOCAL AGENCY PROGRAM AGREEMENTS BETWEEN THE CITY OF FORT MEADE AND THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND AUTHORIZING THE CITY MANAGER TO SUBMIT A LOCAL AGENCY CERTIFICATION QUALIFICATION AGREEMENT REQUEST TO THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND PROVIDING AN EFFECTIVE DATE.

Motion Cochrane, seconded Bell to approve submittal of Local Agency Certification and to accept Resolution 09-09 as presented.

Motion carried with all yeas.

E. Resolution 09-08 Approving Sale of \$1,250,000 Principal Amount of city's Utility Revenue Bonds

A RESOLUTION APPROVING THE NEGOTIATED AND PRIVATE SALE OF NOT TO EXCEED \$1,250,000 PRINCIPAL AMOUNT OF THE CITY OF FORT MEADE; FLORIDA UTILITY SYSTEM REVENUE BONDS, SERIES 2009; AWARDING SAID SERIES 2009 BONDS TO THE PURCHASERS THEREOF; APPROVING THE TERMS OF SAID SERIES 2009 BONDS; PROVIDING FOR THE DELIVERY OF SAID SERIES 2009 BONDS TO THE PURCHASER; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION

THEREWITH; AND SETTING FORTH THE EFFECTIVE DATE OF THIS RESOLUTION.

**Motion Nelson, seconded Watts to accept Resolution 09-08 as presented.
Motion passed with all yeas.**

10. CITY MANAGER COMMENTS:

Mr. Hilliard, City Manager stated that he would be meeting with City Attorney, Tom Cloud and Mr. Bill Harrington on Monday, May 11, 2009 to draft a letter outlining the Commission's concern on the All Requirements Project and FMPA Management.

Mr. Hilliard notified the Commission that Mr. John Meditto, East Coast Migrant Head Start Project notified the City in writing that they are extending their option to extend their current lease for three more years taking them to September 30, 2012.

Mr. Hilliard asked Helen Sears to speak to the Commission. Helen Sears, Florida Regional Planning Commission announced that they had received \$1,000,000.00 funding that was applied for in November of 2008 on the City's behalf along with the City of Mulberry. This is under the Brownsfield's Assessment where there will be real opportunity to get sites looked at and cleaned up for re-use. The money is only for identifying the sites and then additional funds will have to be sought for the actual cleanup and revitalization.

11. CITY FINANCE DIRECTOR COMMENTS:

Finance Director, Mel Parker notified the Commission that FY 2008 is in progress and to date nothing major has been identified. FMPA has confirmed that the TECO true up due for 2008 is \$178,749.00. To date no invoice has been received.

12. CITY ATTORNEY COMMENTS:

None

13. CITY COMMISSION COMMENTS:

Commissioner Bell discussed the 4th of July activities and questioned whether or not the City was providing fireworks due to budget constraints. City Manager responded that no money had been budgeted for 2009 fireworks. Various daytime activities are being planned by Leisurely Services and not the Chamber due to low funds of the Chamber. Commissioner Bell also requested that variance fee structures be refigured to be more realistic.

Commissioner Bell requested that she be put on record requesting the Commission do what is fair for a former City of Fort Meade police officer now employed by the Polk County Sheriff's Office and contracted by the City of Fort Meade. The officer has been seeking monetary compensation from the City for an incident that resulted in his demotion of rank and pay.

ADJOURNMENT:

There being no further business, a motion was made by Commissioner Cochrane, seconded by Commissioner Watts, to adjourn the Regular Commissioner's meeting of May 12, 2009 at 8:40 PM. Motion carried with all yeas.

Approved this _____ day of _____, 2009.

Robert Elliott, Mayor

Phyllis Kirk, Deputy City Clerk