

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY MAY 11, 2010**

A Regular Meeting of the For Meade City Commission was held on Tuesday, May 11, 2010 at the City Hall Commission Chambers, 8 West Broadway, Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Nelson.

2. ROLL CALL:

Mayor	Maurice Nelson	Present
Vice Mayor	Jim Watts	Present
Commissioner	Rick Cochrane	Present
Commissioner	Bob Elliott	Absent
Commissioner	Barbara Manley	Absent

Staff Present

City Manager	Fred Hilliard	Present
Assistant to City Manager	Deena Ware	Present
City Attorney	Tom Cloud	Present
Finance Director	James (Mel) Parker	Present
Public Works Director	Frankie Curlee	Present
Leisure Services Director	Dennis Guenther	Present
Deputy City Clerk	Phyllis Kirk	Present

Also present were: Polk County Sheriff's Deputy, Sergeant Casey Riley, Priscilla Perry, Chamber Director and Code Enforcement Officer, Mary Jo Russell.

3. INVOCATION AND PLEDGE TO THE FLAG:

Alvin Mitchell, Pastor Friendship Baptist Church, Fort Meade led the invocation and Pledge of Allegiance to the Flag.

4. ADDITIONS AND/OR DELETIONS

Motion Cochrane, seconded Watts to amend the agenda by adding Item C under Number 10 New Business.

5. APPROVAL OF AGENDA/MINUTES:

A. Minutes:

Motion by Commissioner Watts, seconded by Commissioner Cochrane to adopt the minutes of the Workshop Session, March 31, 2010, Trustees Meeting, April 13, 2010 and Regular Commission Meeting April 13, 2010.

Motion carried with all yeas.

6. PRESENTATIONS/AWARDS/REPORTS:

A. Fort Meade Chamber Director Report

Priscilla Perry, Chamber Director reported the following events:

May 15, 2010 – Peace River Folk Festival

May 22, 2010 – Downtown Saturday Night Children’s Events 6 to 7 PM
Radio Show Starting at 7 PM.

B. Proclamation Declaring June 7 – 11, 2010 Code Enforcement Officer Appreciation Week.

Mayor Nelson read a proclamation recognizing Code Enforcement Officers as dedicated, well trained, and highly responsible individuals while setting aside June 7 – 11, 2010 as Code Enforcement Officers Appreciation Week. Mary Jo Russell, Fort Meade Code Enforcement Officer accepted the proclamation.

C. Bill Conrad, City Commissioner, Newberry, Florida and FMPA/ARP Board Member.

Mr. Conrad introduced himself to the Commission and stated that he was in Fort Meade on his own and was not sent by Newberry or FMPA. He urged the Commissioners and the City not to take legal and/or political action against FMPA but to become part of the team and work together.

7. PUBLIC FORUM:

Citizen comments for items not on the agenda (3 – minute maximum length).

No one desired to address the Commission.

8. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS:

A. Resolution 10-04 Supporting Full Funding of Polk State College and the University of South Florida Polytechnic in the 2010-2011 Florida State Budget.

Attorney Cloud read the title for Resolution 10-04.

A RESOLUTION OF THE FORT MEADE CITY COMMISSION SUPPORTING FULL FUNDING OF POLK STATE COLLEGE AND THE UNIVERSITY OF SOUTH FLORIDA POLYTECHNIC IN THE 2010-2011 FLORIDA STATE BUDGET.

Polk County Board of Commissioners requested this resolution be placed on the Agenda in support for critical state funding for both universities.

**Motion Cochrane, Second Watts to adopt Resolution 10-04.
Motion carried with all yeas.**

9. OLD BUSINESS:

A. Energy Systems Group Energy Savings Proposal

Mr. Bruce Greiner presented ESG's feasibility analysis done on the City's buildings several months ago. Among the suggestions were replacing existing light fixtures with T-8 28-watt lighting system in all City buildings. Replacing incandescent with compact fluorescents while converting all water fixtures to automatic valves, installing new sink aerators and installing low flow shower heads. Installing demand control ventilation sequence to optimize outside air intake, replacing old air condition units with new ones and replace ductwork and grills. Replace 4 Westinghouse oil filled 600 amp switches to 1,200 amp at the sub stations. Replace manual meter reading with automated meter reading. The estimated project costs combined: \$3,139,308 with a guaranteed payback of 10.6 years. The next step in this project would be an investment grade audit.

Motion Cochrane, Second Watts to postpone any further action on EGS's Proposal until the June 8, 2010 Commission Meeting.

Motion carried with all yeas.

B. Fire & Rescue Fee Assessment Award

RFP's have been reviewed and rated with staff recommendation of Willdan Financial Services. The time frame for completion of this project is July 2010 at a cost of \$26,300.00.

Motion Cochrane, Second Watts to postpone awarding RFP until June 8, 2010 Commission Meeting.

Motion carried with all yeas.

10. NEW BUSINESS

A. Preliminary Evaluation of Peace River Park for RV Park

Recommendation from City Manager for a preliminary evaluation of Peace River Park for a RV park.

Motion Watts, Second Cochrane granting City staff permission to pursue the Preliminary evaluation of Peace River Park as a RV Park.

Motion carried with all yeas.

B. Approval of Surplus Property at 619 N. Orange Street to be Donated to Habitat for Humanity

Motion Cochrane, Second Watts approving City owned property at 619 N. Orange Street as surplus to be donated to Habitat for Humanity.

Motion carried with all yeas.

C. Approval of RFP for City Auditing Services

City Manager, Hilliard explained that the City's current auditors have been with the city for over ten years and he would like to see if the City can get a lower price than we are currently paying.

Motion Cochrane, Second Watts to approve an RFP for City auditing services.

Motion carried with all yeas.

11. CITY ATTORNEY COMMENTS:

None

11. CITY MANAGER COMMENTS:

Scheduled paving on County Road 630 from US 17 to Sand Mountain Road is scheduled to be paved between May 30th and June 3rd. Weather delay dates are June 6th through June 10th. The County is also scheduling the pavement of South Oak Avenue from South Ninth to Lunn Road in addition to County Road 630.

The Fort Meade Worship Center has notified the City that they will not be able to relocate from downtown for two to three years due to the economy.

The electric system RFP will be received on May 12 and I will keep the Commission informed of our progress to get this project started.

13. CITY COMMISSION COMMENTS:

Commissioner Cochrane asked for the progress on street lights that have been mentioned in the last several commission meetings. Public Works Director, Curlee stated that he would be in possession of a bid to replace all four lights by May 12th or May 13th.

Commission Cochrane requested, once again, meter readings on losses generated on SR 98 East to be compared to kilowatt charges.

Commissioner Watts questioned where the City was on upgrading the electrical system per Mr. Lloyd Shank's recommendations. Public Works Director, Curlee replied that all changes had been completed with the exception of changing out the transformers.

Mayor Watts asked if the City had received any prices for repairing the Community Center.

ADJOURNMENT:

There being no further business, a motion was made by Commissioner Watts, seconded by Commissioner Cochrane, to adjourn the Regular Commissioner's meeting of May 11, 2010 at 8:20 PM. Motion carried with all yeas.

Approved this _____ day of _____, 2010.

Maurice Nelson, Mayor

ATTEST:

Phyllis Kirk, Deputy City Clerk