

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, JUNE 9, 2009**

A Regular Meeting of the For Meade City Commission was held on Tuesday, May 12, 2009 at the City Hall Commission Chambers, 8 West Broadway, and Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Elliott.

2. ROLL CALL:

Mayor	Bob Elliott	Absent
Vice Mayor	Maurice Nelson	Present
Commissioner	Melony Bell	Present
Commissioner	Rick Cochran	Present
Commissioner	Jim Watts	Present
City Manager	Fred Hilliard	Present
Assistant to City Manager	Deena Ware	Present
City Attorney	Tom Cloud	Absent
Deputy City Clerk	Phyllis Kirk	Present

Also present were: Polk County Sheriff's Officer, Sergeant Casey Riley, Finance Director, Mel Parker, Customer Service Supervisor, Trevor Moseley, Director of Leisure Services, Dennis Guenther and Director of Public Works, Frank Curlee

3. INVOCATION AND PLEDGE TO THE FLAG:

Commissioner Bell led the invocation and Pledge of Allegiance to the Flag.

4. APPROVAL OF AGENDA/MINUTES:

A. Minutes:

Motion by Commissioner Bell, seconded by Commissioner Watts to adopt the minutes of the Trustees Meeting and Regular Commission Meeting, May 12, 2009 as written. Motion carried with all yeas.

**B. Additions/Deletions:
None**

5. PRESENTATIONS/AWARDS/REPORTS:

A. Proclamation to Jose Morales, Band Director Fort Meade Middle Senior High School.

Commissioner Bell read the Proclamation honoring Jose Morales and presented it to him.

B. Proclamation Proclaiming July as Recreation and Parks Month

Vice Mayor Nelson read the Proclamation and presented it to Dennis Guenther, Director of Leisure Services.

C. Report from the Fort Meade Chamber of Commerce Director, Regina Cino

No report, Ms. Cino absent due to illness.

D. Chief Keith Gunter, Fort Meade Fire Department – Report on Emergency Siren

Chief Gunter reported that the emergency siren is now operational and was actively tested June 9, 2009. It will be used for tornado warnings and sightings only and will sound a warning for two minutes with the “all clear” sounding for thirty seconds. An actual testing warning will be done in July with the public being notified on utility bills and three times in the Fort Meade Leader before actual testing.

E. Presentations – Retiring Firefighters Ray Acuff and Joe Belcher

Commissioner Rick Cochrane presented plaques to retiring firefighters Ray Acuff and Joe Belcher while thanking them for 70 years combined service to the City.

6. PUBLIC FORUM:

Citizen comments for items not on the agenda (3 Minute maximum length).

None

7. ORDINANCES AND PUBLIC HEARINGS:

None

8. OLD BUSINESS

A. USDA Water Tank Project Addendum 2, Final Pay Request Number 7

Motion Watts, seconded Bell to approve Envisors Addendum 2 to USDA Agreement for Engineering Services with the City of Fort Meade and

approve final pay request Number 7 from Envisors for Beach Construction.

Discussion of the elevated water tank revealed that there is a dome stress crack which will be covered under the five year warranty. City Manager stated that he was not estatic with the project but Crom Tank was an excellent company to work with and they would honor their warranty. He further stated that the City needs to move forward and get this project closed.

Motion carried with all yeas.

9. NEW BUSINESS

A. Mr. Dustin Benedict, Project Manager of ADG Business and Governmental Consultants Overview and Presentation of the CDBG Program

Mr. Benedict explained that ADG was contracted by the Florida Department of Community Affairs (DCA) to provide technical assistance to twenty small city communities in the area of program planning i.e.; to help the cities translate basic needs into a project concept to become a competitive CDBG application. Mr. Benedict offered the following advice to the City for commercial revitalization:

1. Identify unique community capacities
2. Formalize and prioritize desired outcomes
3. Conduct a market assessment
4. Develop a profile of desired businesses
5. Develop the City's incentives package
6. Develop a marketing campaign

B. Resolution 09-10 Amending Budget Allocations for Fiscal Year 08-09

City Manager Fred Hilliard read the title for Resolution 09-10:

A RESOLUTION TO AMEND BUDGET ALLOCATIONS FOR FISCAL YEAR 2008-2009 FOR THE CITY OF FORT MEADE

**Motion Watts, seconded Bell to adopt Resolution 09-10 as read.
Motion passed with all yeas.**

10. CITY MANAGER COMMENTS:

City Manager, Fred Hilliard notified the Commission the Mr. Nick Guarriello's contract totaling \$391,027.00 was approved by FMPA's Board of Directors. He

also stated that the City's fuel adjustment charges on electric bills would have to increased from .062 to .082 and combined with the \$130,000.00 in budget reductions to off-set FMPA's projections which has caused a \$425,000.00 deficit to the City.

Mr. Hilliard stated that Polk County has requested the City prepare a 40 year Capital Improvements Program for the CRA designated area which he is currently working on.

11. CITY FINANCE DIRECTOR COMMENTS:

Finance Director, Mel Parker notified the Commission that the City's liability for closed accounts is down to \$1,400.00 instead of the original estimate of \$34,000.00. However, FMPA has confirmed the TECO true-up due for 2008 is \$178,749.00.

12. CITY ATTORNEY COMMENTS:

None

13. CITY COMMISSION COMMENTS:

Commissioner Bell requested that an organizational meeting be set up with current Chamber Director, Regina Cino to discuss the City's expectations, problems, suggestions and concerns. .

ADJOURNMENT:

There being no further business, a motion was made by Commissioner Bell, seconded by Commissioner Watts, to adjourn the Regular Commissioner's meeting of June 9, 2009 at 8:10 PM. Motion carried with all yeas.

Approved this _____ day of _____, 2009.

Robert Elliott, Mayor

Phyllis Kirk, Deputy City Clerk