

**CITY OF FORT MEADE
REGULAR CITY COMMISSION MEETING
TUESDAY, APRIL 14, 2009**

A Regular Meeting of the For Meade City Commission was held on Tuesday, April 14, 2009 at the City Hall Commission Chambers, 8 West Broadway, and Fort Meade, Florida.

1. CALL TO ORDER:

The Meeting was called to order at 7:00 PM by Mayor Elliott.

2. ROLL CALL:

Mayor	Bob Elliott	Present
Vice Mayor	Maurice Nelson	Present
Commissioner	Melony Bell	Present
Commissioner	Rick Cochran	Present
Commissioner	Jim Watts	Present
City Manager	Fred Hilliard	Present
Assistant to City Manager	Deena Ware	Absent
City Attorney	Tom Cloud	Present
Deputy City Clerk	Phyllis Kirk	Present

Also present were: Polk County Sheriff's Officer, Sergeant Casey Riley, Finance Director, Mel Parker, Code Enforcement Officer, Mary Jo Russell, Customer Service Supervisor, Trevor Moseley and Director of Public Works, Frank Curlee

3. INVOCATION AND PLEDGE TO THE FLAG:

Commissioner Watts led the invocation and Pledge of Allegiance to the Flag.

4. APPROVAL OF AGENDA/MINUTES:

A. Minutes:

Motion by Commissioner Bell, seconded by Commissioner Watts to adopt the minutes of the Trustees Meeting and Regular Commission Meeting, March 10, 2009. Motion carried with all yeas.

**B. Additions/Deletions:
None**

5. PRESENTATIONS/AWARDS/REPORTS:

A. Proclamation Proclaiming April as "National Child Abuse Prevention Month"

Mayor Elliott read the Proclamation proclaiming April as “Child Abuse Prevention Month” which was accepted by Mr. Bill Nunnally, Program Director for Gulf Coast Community Care Center.

B. Proclamation Proclaiming April 13 – 17, 2009 as “National Library Week”

Commissioner Bell read the Proclamation declaring April 13 – 17, 2009 as National Library Week.

C. Heritage Park Paving Report

Mr. Alan Ray of Kimley-Horn and Associates, Inc. Lakeland, Florida explained to the Commission how the donated FilterPave parking area at Heritage Park came to be and explained that the project is a demonstration project made from recycled glass materials. This is a “green” demonstration project donated from the following companies:

- Biomass-Tech, Inc.
- Kaul Corporation
- Kimley-Horn and Associates
- Presto Geosystems
- RH Moore Associates Distribution Group

D. Census 2010 Presentation

Mr. David Velez, Partnership Specialist with the U.S. Census Bureau, Tampa, Florida informed the Commission that the next national census will be conducted in March 2010 to April 2010. He emphasized the importance of having the City involved encouraging citizens to fill out the forms. The data from the census is the basis for government funding (grants) as well as the number of representatives from each state in the House and Senate. It is also the basis for the amount of money released to each state for schools, grants and government spending. The figures gathered from the census will be used for the next ten years.

E. Report from the Fort Meade Chamber of Commerce Director, Regina Cino

Regina Cino, Director reported that the Chamber has two events coming up: Bike Fest on April 18, 2009 from 3:00 PM to 7:00 PM and a golf tournament at Bartow Golf Course on Friday April 24, 2009. The ribbon cutting for the new McDonalds will be held May 2, 2009.

6. PUBLIC FORUM:

Citizen comments for items not on the agenda (3 Minute maximum length).

None

7. ORDINANCES AND PUBLIC HEARINGS:

A. Attorney Tom Cloud read the title for Ordinance 09-06 – 1st Reading

**AN ORDINANCE OF THE CITY OF FORT MEADE, FLORIDA;
AMENDING CHAPTER 2, ARTICLE II, FINANCE, SECTION 2-16,
OF THE CODE OF ORDINANCES, CITY OF FORT MEADE,
FLORIDA, INVESTMENT OF SURPLUS FUNDS, BY AMENDING
SECTION 2-16(c); PROVIDING AN AMENDED INVESTMENT
POLICY FOR THE CITY OF FORT MEADE; PROVIDING FOR
SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**Motion Bell, seconded Watts to accept Ordinance 09-06 as presented on
first reading and set May 14, 2009 for second reading.**

Motion passed with all yeas.

8. OLD BUSINESS

A. East Coast Migrant Head Start Proposed Five-Year Request

Mr. James Finnegan, Administrator for East Coast Migrant Head Start Project requested a new five year lease agreement with the City at the March 10th regular Commission meeting which was postponed by Commission until April 14th meeting.

**Motion by Bell, seconded by Nelson to deny request for new lease and to
continue with the original lease extension of three years.**

Motion passed with all yeas.

9. NEW BUSINESS

**A. Resolution 09-04, Approving the Extension of the Maturity Date of the
City of Fort Meade's Utility System Revenue Bond Anticipation Notes**

Attorney Cloud read **Resolution 09-04** by title only.

A RESOLUTION APPROVING THE EXTENSION OF THE MATURITY DATE OF THE CITY OF FORT MEADE, FLORIDA UTILITY SYSTEM REVENUE BOND ANTICIPATION NOTES, SERIES 2007; AUTHORIZING THE EXECUTION OF DOCUMENTS RELATED THERETO; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; AND SETTING FORTH THE EFFECTIVE DATE OF THIS RESOLUTION.

**Motion Watts, Seconded Nelson to adopt Resolution 09-04 as read.
Motion carried with all yeas.**

B. Resolution 09-05, Approving Completion of the Water System Improvements Project, Approving Annual Audit by USDA

Attorney Cloud read **Resolution 09-05** by title only.

A RESOLUTION ACCEPTING THE CONSTRUCTION OF THE NEW WATER TANK AND ASSOCIATED FACILITIES; AGREEING TO AN ANNUAL AUDIT OF THE FACILITIES; PROVIDING AN EFFECTIVE DATE.

**Motion Cochrane, Seconded Bell to adopt Resolution 09-05 as read.
Motion carried with all yeas.**

C. Commission Approval on Preliminary Subdivision by Mr. Steven Williams located between SE 6th and 7th and Oak and Perry

**Motion Bell, Seconded Nelson to approve preliminary subdivision.
Motion carried with all yeas.**

D. Approval of Change Order #1 for the CDBG Sewer Rehabilitation Project Requesting a survey for the project which was not included in the initial plans.

Mr. David Butcher of BCI Engineers & Scientists Lakeland, Florida explained to the Commission that a survey is needed to verify that the new pipes being installed were at the proper slopes and to get proper permits for US 17.

City Manager, Fred Hilliard explained to the Commission that the additional cost for the survey would be covered by excess CDBG grant monies and would not be an expense to the City.

**Motion Bell, seconded Nelson to approve Change Order #1 for the Sewer Rehabilitation Project.
Motion carried with all yeas.**

E. Discussion of the upcoming Evaluation and Appraisal Report (EAR).

Helen Sears, Central Florida Regional Planning Commission presented an update to the Commission on the EAR project required by Statute (CH. 163. F.S.) which states that cities and counties must update their comprehensive plan to respond to changes that occur over time. The due date for adoption by the City is June 2009.

10. CITY MANAGER COMMENTS:

FMPA update to the Commission as follows:

Negotiations with Mr. Nick Guarriello to fill position of General Manager are still on-going at a salary of \$275,000.00 annually and various other benefits.

The Energy Authority will secure future gas options for a six month period terminating the existing hedging program in October as a short term fix. This will not eliminate the high fuel cost during the up-coming summer.

Other comments:

The City received a violation notice on the water system at a cost of \$200.00.

Florida Rural Water Association is offering a workshop on water and wastewater utility systems. An invitation to the Commission is extended.

A brochure was given to the Commission regarding a Long Range Planning Study of reclaimed phosphate mining areas. A questionnaire was also included regarding the selected study area.

City Mobile Home Park's Home Owner's Association has filed for a "first right of refusal" should the park be offered for sale by the City.

11. CITY FINANCE DIRECTOR COMMENTS:

Pension actuary is recommending a 3% increase in employer contributions beginning October 1, 2009.

The City has paid \$57,373.61 in interest on our water tank interim financing loan.

The fuel adjustment rate on electric bills may have to be raised due to a \$171,000.00 loss between what FMPA billed the City and what the City billed the customers.

FMPA has confirmed the TECO true-up due for 2008 is \$178,749.00.

12. CITY ATTORNEY COMMENTS:

None

13. CITY COMMISSION COMMENTS:

Commissioner Bell thanked Priscilla Perry and Sherry Wyser along with the City for their support and hard work on behalf of Relay for Life where approximately \$74,000.00 was raised. Commissioner Bell mentioned an upcoming opening on Zoning and Appeals Board and asked that it be advertised.

Mayor Elliott asked if there was any way the City could entertain the idea of a summer jobs program for local high school students. Mayor Elliott thanked the City Manager for his involvement in the clean-up of Patterson Park.

ADJOURNMENT:

There being no further business, a motion was made by Commissioner Bell, seconded by Commissioner Watts, to adjourn the Regular Commissioner's meeting of April 14, 2009 at 8:40 PM. Motion carried with all yeas.

Approved this _____ day of _____, 2009.

Robert Elliott, Mayor

Phyllis Kirk, Deputy City Clerk